

# Nova High School Grades 9-11 Final Exam Exemption Procedures 2025

Students who fail to comply with these procedures will be required to take all final exams. Deadlines are FIXED and **no late forms will be accepted FOR ANY REASON.**

There are **NO EXAMS for Study Hall or EOC courses (Algebra 1, Geometry, Biology, US History)** therefore exam exemptions are not applicable.

**Dual Enrollment courses CANNOT be exempted.**

To qualify for an exam exemption, students must have earned a grade of **“B” or higher in each quarter.**

It is the student’s responsibility to verify with each teacher that you are still approved to exempt his/her exam and that your grade for the current quarter has not fallen below a “B”. **Reminder, if your grade falls below a “B”, you must take the exam.**

## **EXAM EXEMPTION PROCEDURES:**

1. Student and parent complete the EXAM EXEMPTION FORMS
2. **Student and parent select up to 3 qualifying courses (do not include Study Hall)** for the EXAM EXEMPTION and select the correct 1st and 2nd Marking Period Grade. Students must have earned a grade of “B” or higher in each quarter to exemption. See Exam Chart below to determine final semester grades.

**Please note: These are the only combinations that will qualify a student to exempt an exam.**

First Marking Period	Second Marking Period	Exam Grade (with exemption applied)	Semester Grade (with exemption applied)
A	A	A	A
A	B+	B+	B+
A	B	B+	B+
B+	A	B+	B+
B+	B+	B+	B+
B+	B	B	B
B	A	B+	B+
B	B+	B	B
B	B	B	B

**Parents: Please look at the *Final Semester Grade* to determine if exempting the exam is the best option for your student.**

3. Student and parent sign the EXAM EXEMPTION FORMS
4. Teachers will use the Exam Exemption Flow Chart above to verify the information submitted and enter a corresponding EXAM EXEMPTION GRADE in FOCUS.

**The EXAM EXEMPTION FORMS will open on Friday, May 16, 2025, and close at 11:59 pm on Wednesday, May 21, 2025. NO FORMS WILL BE ACCEPTED AFTER THE DEADLINE.**

Access the EXAM EXEMPTION FORMS by clicking the link below:

<https://forms.office.com/r/HmWv7ZJPss>